



**Lutheran Theological Seminary
at Gettysburg**

**Office of Admissions
61 Seminary Ridge
Gettysburg, PA 17325
Application Instructions**

**Tel. 717-334-6286
Fax 717-334-3469
www.Ltsg.edu**

To complete the application process submit the following:

1. Application (paper or on-line at www.ltsg.edu- under Admissions)
2. Complete the Authorization for Release Form
3. Application fee of \$35.00 payable to LTSG
4. Autobiographical Essay
Attach a copy of your ELCA candidacy entrance essay OR a typed "Autobiographical Essay" setting forth in approximately 1200 words:
 - (a) The significant events in your life, your Christian experience, your relationship to the church;
 - (b) An assessment of your strengths and weaknesses as a candidate for a church career; and
 - (c) Why you decided to attend Seminary.
5. Official transcripts from all colleges/universities attended
6. Pastoral, Academic or Professional, and Leadership References.
 - a. It is your responsibility to send a copy of the Instructions Concerning Letters of Recommendation form to those you wish to provide a reference for you.
 - b. Please be sure to indicate if you have or have not waived your rights of access to the recommendations.
7. Those applying for the Master of Divinity or Master of Arts in Ministerial Studies or Affiliation must also have support from their church body.

Lutheran applicants for the Master of Divinity or Master of Arts in Ministerial Studies or Affiliation must contact their synodical office. The ELCA Candidacy policy is:

ELCA seminaries will normally not extend an offer of admissions to an ELCA applicant until receiving notification of a positive entrance decision ("readiness for theological study") by a Candidacy Committee. An applicant who has entered, but not yet completed the entrance step in Candidacy, may receive a provisional offer of admissions by the seminary. Such a provisional offer may be withdrawn without a subsequent positive entrance decision by the Candidacy Committee by December 1.

Non-Lutheran applicants for the Master of Divinity or Master of Arts in Ministerial Studies must provide a letter from their judicatory body that states support for this academic and field experience venture.

All should be submitted to the Office of Admissions. When recommendations and other application materials are in hand, the admissions committee will act and notify the applicant of its decision within two weeks. It is recommended that applicants begin the application process nine to twelve months prior to the time of anticipated enrollment. Deadlines for all application materials to reach the Admissions Office are March 15 for Fall term, October 15 for January term, and October 15 for Spring term.